

**Harris County Department of Education
Minutes of Regular Board Meeting
August 19, 2020**

The Harris County Board of School Trustees met in a regular board meeting on August 19, 2020 via video conference. Danny Norris, Board Vice President, called the meeting to order at 1:01 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present:	Danny Norris, Board Vice President; Richard Cantu; Andrea Duhon; Don Sumners; Mike Wolfe (joined at 1:28 p.m.); Amy Hinojosa (joined at 1:11p.m.)
Board Members Absent:	Eric Dick, Board President
Board Attorney:	Sarah Langlois
Administration:	James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; and Jonathan Parker, Assistant Superintendent for Academic Support Anthony Mays, Senior Director of Schools Division; Bill Monroe, Director of Purchasing; Carie Crabb, Director of School-Based Therapy Services; CJ Rodgers, Danielle Bartz, Chief of Staff; Danielle Clark, Chief Communications Officer; Joe Carreon, Director of Construction; Jeff Drury, Director Choice Partners; Lisa Caruthers, Center for Afterschool and Summer Enrichment; Lowell Ballard, Director Technology Support Services; Melissa Godbout, Board Secretary; Natasha Truitt, Director Human Resources; Rich Vela, Stephanie Barnett, Business Services; Venita Peacock, Senior Director of Head Start
Visitors:	Craig Bechtel, Gary Whittle, Lewis Wilks, Marcus Deitz

1. **Invocation** - Richard Cantu, Board Trustee
2. **Pledge of Allegiance to the US flag** - Andrea Duhon, Board Trustee
3. **Pledge of Allegiance to the Texas flag** - Andrea Duhon, Board Trustee

4. **Public Comment** - In lieu of a public appearance at the Board Meeting, members of the public may submit written comments to the Board via email prior to the beginning of the meeting addressed to publiccomment@hcde-texas.org, which will be provided to the Board. In your email, please state your name, address, topic, and comment.

One public comment was received by email from Rebecca Paulus, regarding the age requirements for early childhood education for her daughter. Sarah Langlois read the comment out loud to board members during the meeting (with the exception of the minor student's name), and the email was forwarded to all board members.

Mike Wolfe joined the meeting at 1:08 p.m.

5. **Reports and presentations:**

- A. **Superintendent Monthly Report** - James Colbert, Jr.

Amy Hinojosa joined the meeting at 1:11 p.m.

Superintendent Colbert informed the board that HCDE will begin its reentry process into HCDE facilities, effective August 24th. He stated that the executive leadership team and their administrative assistants would report to the buildings and work full-time shifts Monday through Friday beginning August 24th, and the following week, on August 31st, the leadership team and their administrative assistants would report back to work., Mr. Colbert reported that on September 8th, all schools and divisions with the exception of Head Start will reopen and begin receiving students. He stated that full-time reentry would have a "waterfall start" in which staff will have 4 start times during the day in an attempt to prevent bottlenecks of staff reentering and to accommodate procedures put in place such as temperature checking and reducing the number of staff on the elevators. He recognized Natasha Truitt, Richard Vela, Danielle Clark and Jesus Amezcua for their job in working together to give staff some confidence in coming back to work. He recognized the principals for also doing a good job in preparing for teachers and students to come back. Mr. Colbert provided a PowerPoint and updated the board on the Education Foundation of Harris County's Partners in Education grant program, including a report at the end of phase one.

- B. **Report of the Board Feasibility Subcommittee** - Richard Cantu

No report.

- C. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

Richard Cantu expressed his concerns for staff, including frontline staff, in regards to ensuring safety during reopening of facilities, and ensuring staff has the tools necessary, such as proper PPE, to protect staff. He stated that the Superintendent assured him that there were protocols put into place to help protect all staff. He recognized and thanked administration for their work in ensuring the safety of staff members.

Danny Norris noted that the policy committee recently met and discussed policies regarding minorities and women inclusion, per the discussion at last month's board meeting. He clarified that he wanted to ensure that small businesses owned by minorities and women were able to participate since there were a lot of contracts awarded by the Department.

- D. **Monthly Financial Reports through 07/31/2020**- Jesus Amezcua, Assistant Superintendent for Business Services

Andrea Duhon requested to pull item 6.D.4, 6.D.5 and 6.D.6 from the consent agenda.

Richard Cantu requested to pull item 6.C.3 from the consent agenda.

Motion made by Andrea Duhon, seconded by Richard Cantu to approve all items on the consent agenda, with the exceptions of items 6.D.4, 6.D.5, 6.D.6. and 6.C.3.

Motion passes with 6-0 voting to approve all items on the consent agenda, with the exceptions of items 6.D.4, 6.D.5, 6.D.6 and 6.C.3.

6. **ACTION ITEMS - CONSENSUS**

- A. Consider approval of the following Business Services items:

1. Monthly Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for July 2020
4. **Consider approval of estimated reserved fund balances for non-spendable, restricted, committed assigned and unassigned** under the Governmental Accounting Standards Board (GASB) 54. (This is an annual

requirement to project our end of the year fund balance to meet GASB accounting standards. Once the audit is completed, the final fund balances will be reported at the January Board Meeting).

B. Consider approval of the following Board Meeting Minutes:

1. 07-07-2020 Special Board Meeting and Budget Workshop Minutes
2. 07-15-2020 Regular Board Meeting Minutes

C. Consider approval of the following Grant Requests:

1. **Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division in the amount of \$116,717.00 for the period of 01/01/2020 through 06/30/2020.**
2. **Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division in the amount of \$252,018.00 for the period of 07/01/2020 through 12/31/2020.**

D. Consider ratification/approval of the following Interlocal Contracts:

1. **Consider approval of contract renewal option for job no. 15/064YR for Lease Agreement for the Tidwell Head Start Facility with the following vendor: KQC Investors, LLC. for the period of 09/1/2020 through 08/31/2021 (Funding available from Head Start funds).**
2. **Consider acceptance of the extension of Texas Education Agency's 21st Century Community Learning Center Cycle 10 grant award** from the original July 31, 2020 end date to extended end date March 31, 2021. The Cycle 10 grant supports ten afterschool programs administered by the following school districts and charter school systems: The Association for the Advancement of Mexican Americans Charter, Galena Park ISD, Baker Ripley Charter, Raul Yzaguirre School for Success Charter, Sheldon ISD, Southwest Schools Charter.
3. **Consider acceptance of the extension of Texas Education Agency's 21st Century Community Learning Center Cycle 9 grant award** from the original July 31, 2020 end date to extended end date March 31, 2021. The Cycle 9 grant supports ten afterschool programs administered by the following school districts and charter schools: Aldine ISD, Houston ISD, Alief

ISD, Clear Creek ISD, Galena Park ISD, Humble ISD, Pasadena ISD, Sheldon ISD, Southwest Schools Charter, Spring ISD.

E. Consider approval of the following items for the HCDE Choice Partners Cooperative:

1. **Consider Approval of the Contract Award for job no. 20/046SG for Award Jackets, Apparel, Screen Printing & Embroidery with the following vendors:** 4imprint, Inc. (#20/046SG-01); J.A.K. Printwear, Inc. dba Ace T-Shirts (#20/046SG-02); Ad-Wear & Specialty of Texas, Inc. (#20/046SG-03); Balfour Company (#20/046SG-04); Buffalo Specialties, Inc. (#20/046SG-05); Roman Armstrong dba Gameday Sports Apparel (#20/046SG-06); Houston Graduation Center, Inc. (#20/046SG-07); JW Drouin & Associates dba J. Harding & Co. (#20/046SG-08); Marketing Magic International, Ltd (#20/046SG-09); MECA Sportswear, Inc. (#20/046SG-10); STS Brand, LLC dba STS Brand (#20/046SG-11); Tejas Office Products, Inc. (#20/046SG-12); Texas Music Festivals Enterprise, Inc., and Trademarks Promotional Products, LP (#20/046SG-14) for the period 08/19/2020 through 08/18/2021.

2. **Consider Approval of the Contract Award for job no. 20/048TP for Emergency Feeding with the following vendors:** Albie's Foods Products, LLC (AFP Holding, LLC) (# 20/048TP-01) ; Alpha Foods Co. (# 20/048TP-02) ; Asian Food Solutions (Chinese Food Solutions, Inc) (# 20/048TP-03) ; Bake Crafters Food Company (# 20/048TP-04) ; Cebev LLC/Juice Bowl (# 20/048TP-05); Chef's Corner Foods (Omnibus Trading Corp) (# 20/048TP-06) ; ConAgra Foods, Inc. (# 20/048TP-07) ; Devin Distributing and Packaging (# 20/048TP-08) ; Fat Cat Bakery (# 20/048TP-09) ; Gordon Food Service, Inc. (# 20/048TP-10); Gulf Coast Paper Co Inc (# 20/048TP-11); Hadley Farms Bakery (# 20/048TP-12) ; Heart of Texas Biscuits (Heart of Texas Biscuits Inc.) (# 20/048TP-13) ; Integrated Food Service (Let's Do Lunch, Inc) (# 20/048TP-14); JTM Food Group (J.T.M. Provision's Company, Inc) (# 20/048TP-15) ; Labatt Food Service (# 20/048TP-16); M.C.I. Foods/Los Cabos Mexican Foods (M.C.I. Foods, Inc.) (# 20/048TP-17) ; ModernMD LLC (# 20/048TP-18) ; Out of the Shell DBA Yangs 5th Taste (# 20/048TP-19); Revolution Foods, Inc. (# 20/048TP-20); Rich Chicks, LLC (# 20/048TP-21); S.A. Piazza & Associates, LLC (# 20/048TP-22) ; Schreiber Foods International (# 20/048TP-23) ; Schwan's Food Service, Inc. (# 20/048TP-24) ; SoloFresco Brands (# 20/048TP-25) ; Tasty Brands (# 20/048TP-26); The Father's Table (# 20/048TP-27); Tyson Prepared Foods, Inc. (# 20/048TP-28); Uno Foods, Inc. (# 20/048TP-29) for the period 08/19/2020 through 08/18/2021.

3. **Consider Approval of a Contract Renewal option for job no. 16/015CG for Chemicals, Supplies and Related Services with the following**

vendor: NAO Global Health, LLC (#16/015CG-04) for the period 09/20/2020 through 09/19/2021.

4. **Consider Approval of a Contract Renewal option for job no. 16/037CG for IDIQ Lighting Supplies, Services and Installation with the following vendor:** XtraLight Manufacturing, Ltd (#16/037CG-06) for the period 09/20/2020 through 09/19/2021.
5. **Consider Approval of a Contract Renewal option for job no. 16/058KH for Web-Based Electronic Bidding System with the following vendor:** Ion Wave Technologies, Inc. (#16/058KH-03) for the period 09/20/2020 through 09/19/2021.
6. **Consider Approval of a Contract Renewal option for job no. 17/044JN for JOC-IDIQ Electrical Services with the following vendors:** Trio Electric, LLC (#17/044JN-01) and Turner Power Systems & Contractor, LLC dba Turner Power & Construction, LLC (#17/044JN-02) for the period 09/20/2020 through 09/19/2021.
7. **Consider Approval of a Contract Renewal option for job no. 17/045KC for Temporary Personnel Services with the following vendors:** 22nd Century Technologies, Inc. (#17/045KC-01); A-1 Personnel of Houston, Inc. (#17/045KC-02); The Reserves Network dba ExecuTeam Staffing (#17/045KC-03); LaneStaffing, Inc. (#17/045KC-04); Staffmark Investment, LLC dba Staffmark (#17/045KC-08), and The Spearhead Group, Inc. (#17/045KC-12) for the period 09/20/2020 through 09/19/2021.
8. **Consider Approval of a Contract Renewal option for job no. 18/056KD for Technology Hardware, Software and Services with the following vendors:** ACCO Brands Corporation dba ACCO Brands USA, LLC (#18/056KD-02); Agular Systems Incorporated (#18/056KD-03); Avaya, Inc. (#18/056KD-05); Best Buy Stores, L.P. dba Best Buy for Business (#18/056KD-07); Birch Cline Technologies, LLC (#18/056KD-08); Case Emergency Systems (#18/056KD-12); CDW, LLC dba CDW Government LLC, CDW Government (#18/056KD-13); Critical Infrastructure Solutions (CIS), LLC (#18/056KD-15); DataVox, Inc. (#18/056KD-18); Digi International, Inc. dba SmartSense (#18/056KD-19); doc2e-file, Inc. (#18/056KD-21); Education Networks of America, Inc. dba ENA Services, LLC (#18/056KD-22); Double M Laser Products, Inc. dba Enhanced Laser Products (#18/056KD-24); HiED Inc. (#18/056KD-28); 5205 Limited Partnership dba Houston Communications, Inc. (HCI) (#18/056KD-29); Insight Investments, LLC (#18/056KD-30); Intech Southwest Services, LLC (#18/056KD-32); iTech Enterprises, LLC dba iTech Solutions (#18/056KD-

34); LyncVerse Technologies (#18/056KD-37); Nearpod, Inc. (#18/056KD-39); Netsync Network Solutions (#18/056KD-40); Southwest Texas Horizons, LLC dba New Horizons CLC of Houston (#18/056KD-42); NWN Corporation (#18/056KD-44); Panorama Education, Inc. (#18/056KD-46); PCCare, Inc. dba Square3 (#18/056KD-47); PopSmart Technologies, LLC (#18/056KD-49); PS Lightwave, Inc. dba Pure Speed Lightwave (#18/056KD-52); R3 Collaboratives, Inc. (#18/056KD-53); Revolution Data Systems, LLC (#18/056KD-55); Set Solutions, Inc. (#18/056KD-56); SHI Government Solutions, Inc. (#18/056KD-57); Technical Laboratory Systems, Inc. (#18/056KD-61); Veritrust Corporation (#18/056KD-62); Waypoint Business Solutions, LLC (#18/056KD-64), and WebRevelation, Inc. (#18/056KD-65) for the period 09/19/2020 through 09/18/2021.

9. **Consider Approval of a Contract Renewal option for job no.**

18/058KC for Educational Materials and Related Items with the following vendors: Achieve3000 (#18/058KC-02); CEV Multimedia Ltd (#18/058KC-06); CodeMonkey Studios, Inc. (#18/058KC-08); Earlychildhood, LLC dba Discount School Supply (#18/058KC-09); Eric Armin, Inc. dba EAI Education (#18/058KC-11); Frog Street Press, LLC (#18/058KC-12); GameSalad, Inc. (#18/058KC-13); Kaplan Early Learning Company (#18/058KC-15); Lab Resources, Inc. (#18/058KC-16); Lakeshore Equipment Company dba Lakeshore Learning Materials (#18/058KC-17); Mentoring Minds, L.P. (#18/058KC-20); Nasco Education, LLC dba Nasco (#18/058KC-22); NWEA dba Northwest Evaluation Association (#18/058KC-23); OTC Brands, Inc. dba Oriental Trading Company, Inc. (#18/058KC-24); Peoples Education, Inc. dba Mastery Education (#18/058KC-25); Pitsco, Inc. (#18/058KC-26); Public Missiles, Limited (#18/058KC-27); S&S Worldwide, Inc. (#18/058KC-31); Saddleback Educational, Inc. (#18/058KC-32); School Specialty, Inc. (#18/058KC-33); Studies Weekly, Inc. (#18/058KC-34); Sundance-Newbridge, LLC (#18/058KC-35); Teacher Created Materials, Inc. (#18/058KC-36); VuTech Display Systems (#18/058KC-39), and Cox Subscriptions, Inc. dba WT Cox Information Services (#18/058KC-40) for the period 09/19/2020 through 09/18/2021.

10. **Consider Approval of a Contract Renewal option for job no.**

18/060JN for JOC-IDIQ for All Trades with the following vendors: Atlas Universal Roofing, Inc. dba Atlas Universal, Inc. (#18/060JN-01); Business Flooring Specialists, LP (#18/060JN-03); Cary Services, Inc. (#18/060JN-04); Choice! Energy Services Retail LP dba Choice! Energy Management (#18/060JN-05); Cook Mechanical, Inc. (#18/060JN-06); D&G Quality Roofing, Inc. (#18/060JN-07); Dura Pier Facilities Services, Ltd dba Facilities Sources (#18/060JN-08); Foster Fence, Ltd (#18/060JN-10); Emcor-Gowan, Inc. dba Gowan, Inc. (#18/060JN-11); J.R. Jones Roofing, Inc. (#18/060JN-12); Lee Construction & Maintenance Company dba LMC Corporation

(#18/060JN-13); Reliable Commercial Roofing Services, Inc. (#18/060JN-14), and Westco Ventures, LLC (#18/060JN-17) for the period 09/19/2020 through 09/18/2021.

11. **Consider Approval of a Contract Renewal option for job no. 19/042MJ for Disaster Mitigation Commodities/Services with Disaster Recovery JOC-IDIQ with the following vendors:** BMS CAT (fka Blackmon Mooring) (#19/042MJ-01); ERC Environmental & Construction Services, Inc. dba ERC (#19/042MJ-03); Horizon International Group, LLC (#19/042MJ-05), and Texas General Contractors, Inc. (#19/042MJ-06) for the period 09/18/2020 through 09/17/2021.

12. **Consider Approval of Assignment of Contract for job no. 20/002KD-05 for Art Supplies & Related Items for 2020-2022 Supply Catalog** from Medisouth, Inc. dba Medisouth Store to Vadii, Inc. dba Medisouth Store. The effective date of the Consent for Assignment is August 19, 2020.

13. **Consider Approval of Assignment of Contract for job no. 20/004KD-03 for Classroom Teaching Supplies & Related Items for 2020-2022 Supply Catalog** from Medisouth, Inc. dba Medisouth Store to Vadii, Inc. dba Medisouth Store. The effective date of the Consent for Assignment is August 19, 2020.

14. **Consider Approval of Assignment of Contract for job no. 20/006KD-02 for Food Service Supplies & Related Items for 2020-2022 Supply Catalog** from Medisouth, Inc. dba Medisouth Store to Vadii, Inc. dba Medisouth Store. The effective date of the Consent for Assignment is August 19, 2020.

15. **Consider Approval of Assignment of Contract for job no. 20/007KD-03 for Health/Medical Supplies & Related Items for 2020-2022 Supply Catalog** from Medisouth, Inc. dba Medisouth Store to Vadii, Inc. dba Medisouth Store. The effective date of the Consent for Assignment is August 19, 2020.

16. **Consider Approval of HCDE Interlocal Agreements with:** Deport (City of), Deport, Texas; Central ISD, Pollok, Texas; The Metropolitan District, Hartford, Connecticut; Collierville Schools, Collierville, Tennessee; South Texas ISD, Mercedes, Texas (Signature Only); Leon County, Centerville, Texas; Apache Junction United School District, Apache Junction, Arizona; Peoria (City of), Peoria, Arizona; Queen Anne's County, Centreville, Maryland, and LifeSchool of Dallas dba Life School, Red Oak, Texas.

F. Consider approval of the following items for Internal Purchasing:

1. **Consider approval of renewal option for job no. 19/050IA - Contracted Services for the Teaching Learning Center to the proposers offering the best value to HCDE** and meeting the specifications outlined in the proposal: PrepForward, for the period of 9/01/2020 through 8/31/2021.
2. **Consider ratification and approval of renewal options for job no. 17/046MR for Playground Equipment and Supplies with the following vendors:** Adventure Playground Systems, and Kaplan Early Learning Company for the period of 08/16/2020 through 08/15/2021.
3. **Contract award for job no. 20/049IA - Contracted Services for the Teaching and Learning Center to the proposers offering the best value to HCDE** and meeting the specifications outlined in the proposal: Happy Chapters, LLC, Konnecting the Dots, Lakeshore Learning Materials, LaVondia Menephee, s3strategies, UP Educational Consulting, Writers in the Schools, and Young Audiences, Inc. of Houston for the period of 9/01/2020 through 8/31/2021, with an option to renew annually for up to (4) additional years, (subject to annual appropriations of funding).
4. **Consider Ratification and approval of renewal option for job no. 16/047YR-1 for Head Start Trainers and Consultants with the following vendor:** Creatively Inspired Communications for the period of 08/16/2020 through 08/15/2021.

G. Consider approval of the following Revenue Agreements:

1. **Consider approval of Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$341,666 with Highpoint School East** with the following districts: Channelview ISD for eighteen (18) in-county annual contracts in the amount of \$180,882 (\$10,049 each); La Porte ISD for eight (8) in-county annual contracts in the amount of \$80,392 (\$10,049 each); Spring Branch ISD for eight (8) in-county annual contracts in the amount of \$80,392 (\$10,049 each) for the contract period of 8/24/20 through 06/03/21.
6. C.3. **Consider ratification and approval of the continuation of the contract between Harris County Department of Education and the Houston-Galveston Area Council** for the provision of the Adult Education and Literacy services in Harris and Liberty Counties for the period of July 1, 2020 through June 30, 2021 in the amount of \$4,750,000.

Motion made by Richard Cantu, seconded by Andrea Duhon to ratify and approve the continuation of the contract between Harris County Department of Education and the Houston-Galveston Area Council for the provision of the Adult Education and Literacy services in Harris and Liberty Counties for the period of July 1, 2020 through June 30, 2021 in the amount of \$4,750,000.

Motion passes with 6-0 voting to approve.

6. D.4. **Consider approval of Interlocal (revenue) contracts for FY 2021 for Therapy Services in the aggregate amount of \$3,483,904 with School-Based Therapy Services and the following districts:** Spring ISD (462 students served in FY19) in the amount of \$999,658; and Katy ISD (1267 students served in FY19) in the amount of \$2,484,246.
6. D.5. **Consider approval of Interlocal (revenue) contract for FY 2021 for Therapy Services in the aggregate amount of \$2,823,598 with School-Based Therapy Services** and Cypress-Fairbanks ISD (1579 students served in FY19) in the amount of \$2,823,598.
6. D.6. **Consider approval of Interlocal (revenue) contract for FY 2021 for Therapy Services in the aggregate amount of \$2,448,357 with School-Based Therapy Services and the following districts:** Houston Independent School District (1964 students served in FY19) in the amount of \$2,375,575 and Dayton Independent School District (42 students served in FY19) in the amount of \$72,782.

Motion made by Andrea Duhon, seconded by Amy Hinojosa to approve items 6.D.4, 6.D.5 and 6.D.6.

Motion passes with 6-0 voting to approve items 6.D.4, 6.D.5 and 6.D.6.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval of Revenue Agreement between the Education Foundation of Harris County and Harris County Department of Education for CASE for Kids.** The Education Foundation of Harris County is providing \$495,000 received from the Houston Endowment for the support of Harris County Department of Education's CASE for Kids division's implementation of Youth Pathways: Digital badging initiative. The award will be expended over three years with up to a five-year period for project completion. The payout of these monies to CASE for Kids will be on the following schedule:

\$173,250.00 on or before August 31, 2021
\$198,000.00 on or before August 31, 2022
\$123,750.00 on or before August 31, 2023

Motion made by Richard Cantu, seconded by Andrea Duhon to approve Revenue Agreement between the Education Foundation of Harris County and Harris County Department of Education for CASE for Kids. The Education Foundation of Harris County is providing \$495,000 received from the Houston Endowment for the support of Harris County Department of Education's CASE for Kids division's implementation of Youth Pathways: Digital badging initiative. The award will be expended over three years with up to a five-year period for project completion. The payout of these monies to CASE for Kids will be on the following schedule:

*\$173,250.00 on or before August 31, 2021
\$198,000.00 on or before August 31, 2022
\$123,750.00 on or before August 31, 2023*

Motion passes with 6-0 voting to approve.

- B. Consider approval of project delivery/contract method of job order contracting and approval of job order the contract for removal and replacement of fence perimeter at Fortis Academy with ERC Environmental & Constructions Services (Choice Partners Job No. 20/017MR-09) in the total amount of \$105,481.60 (Funding from FY 19-20 construction funds).**

Motion made by Richard Cantu, seconded by Amy Hinojosa to approve project delivery/contract method of job order contracting and approval of job order the contract for removal and replacement of fence perimeter at Fortis Academy with ERC Environmental & Constructions Services (Choice Partners Job No. 20/017MR-09) in the total amount of \$105,481.60 (Funding from FY 19-20 construction funds).

Motion passes with 4-0-2 voting to approve with Don Sumners and Mike Wolfe abstaining.

- C. Consider approval of project delivery/contract method of job order contracting and approval of job order contract for modernization of the existing elevator located at 6005 Westview with ERC Environmental & Construction Services (Choice Partners Job No. 20/017MR-09) in the total amount of \$171,900.25 (Funding from FY 19-20 construction funds).**

Motion made by Richard Cantu, seconded by Andrea Duhon to approve project delivery/contract method of job order contracting and approval of job order contract for modernization of the existing elevator located at 6005 Westview with ERC Environmental & Construction Services (Choice Partners Job No. 20/017MR-09) in the total amount of \$171,900.25 (Funding from FY 19-20 construction funds).

Motion passes with 4-1-1 voting to approve with Don Sumners voting nay and Mike Wolfe abstaining.

- D. **Consider approval of agreement with Houston ISD Food Services to provide breakfast and lunch for ABS East, ABS West and Fortis Academy** for the period of September 1, 2020 to August 31, 2021 in an amount not to exceed \$200,000.

Motion made by Richard Cantu, seconded by Andrea Duhon to approve agreement with Houston ISD Food Services to provide breakfast and lunch for ABS East, ABS West and Fortis Academy for the period of September 1, 2020 to August 31, 2021 in an amount not to exceed \$200,000.

Motion passes with 6-0 voting to approve.

- E. **Consider approval of expenditures which have been previously procured and are expected to aggregate to \$50,000 or more for FY 2021 as required under Policy CH Local** for various HCDE divisions for an aggregate amount not to exceed \$20,898,476. (This is an annual estimate of projected and budgeted expenditures in anticipation of FY 2020-2021. A list of projected levels of expenditures by vendor are outlined in the board packet).

Motion made by Richard Cantu, seconded by Andrea Duhon to approve expenditures which have been previously procured and are expected to aggregate to \$50,000 or more for FY 2021 as required under Policy CH Local for various HCDE divisions for an aggregate amount not to exceed \$20,898,476. (This is an annual estimate of projected and budgeted expenditures in anticipation of FY 2020-2021. A list of projected levels of expenditures by vendor are outlined in the board packet).

Motion passes with 6-0 voting to approve.

- F. **Consider approval of engagement letter with Orrick, Herrington, & Sutcliffe, LLP, (Bond Counsel)** in accordance with Texas Education Code 44.031(f). (Bond counsel is required to enter the financial market and

maintain bond disclosure compliance).

Motion made by Richard Cantu, seconded by Amy Hinojosa to approve engagement letter with Orrick, Herrington, & Sutcliffe, LLP, (Bond Counsel) in accordance with Texas Education Code 44.031(f). (Bond counsel is required to enter the financial market and maintain bond disclosure compliance).

Superintendent Colbert requested that the minutes reflect that it is the opinion of HCDE's legal counsel that no laws was being broken by requesting the board to approve this item or by the board approving this item and that to counsel's knowledge, no law has been broken in the past regarding the selection and approval of HCDE's Bond Counsel.

Motion passes with 4-1-1 voting to approve with Mike Wolfe voting nay and Don Sumners abstaining.

- G. Consider approval of engagement letter with USCA Municipal Advisors LLC. (Financial Advisor)** in accordance with Texas Education Code 44.031(f). (A financial advisor is required to enter the financial market and maintain bond disclosure compliance).

Motion made by Richard Cantu, seconded by Amy Hinojosa to approve engagement letter with USCA Municipal Advisors LLC. (Financial Advisor) in accordance with Texas Education Code 44.031(f). (A financial advisor is required to enter the financial market and maintain bond disclosure compliance).

Motion passes with 4-0-2 voting to approve with Mike Wolfe and Don Sumners abstaining.

- H. Consider approval of 18 part-time aide positions for the Head Start Division to support the program in meeting Child Care Licensing Minimum Standard's health protocols to ensure the health and safety of students and staff during the COVID-19 pandemic.** (These positions are funded by a new COVID-19 grant).

Motion made by Andrea Duhon, seconded by Amy Hinojosa to approve 18 part-time aide positions for the Head Start Division to support the program in meeting Child Care Licensing Minimum Standard's health protocols to ensure the health and safety of students and staff during the COVID-19 pandemic. (These positions are funded by a new COVID-19 grant).

Motion passes with 6-0 voting to approve.

I. **Consider final approval of the following revised local policies:**

- a. DIA (Local)
- b. FB (Local)
- c. FFH (Local)

Motion made by Amy Hinojosa, seconded by Andrea Duhon to approve following revised local policies:

- a. DIA (Local)
- b. FB (Local)
- c. FFH (Local)

Motion passes with 4-0-2 voting to approve with Mike Wolfe and Don Sumners abstaining.

J. **Consider first reading of the following revised local policies:**

- a. BDF (Local)
- b. CV (Local)
- c. CCG (Local)

No action taken.

The Board entered into Closed Session at 2:55 p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. Consider the recommendation of the certified hearing examiner and the record in the matter of HCDE v. Donna R. Jones, TEA Docket No. 062-LH-04-2020; if Ms. Jones requests that the hearing take place in open session, the Board will conduct the consideration and oral argument in open session; otherwise, the hearing may be held in executive session.
 - B. 551.071 – Consultation with legal counsel regarding consideration of the recommendation of the certified hearing examiner and the record in the matter of HCDE v. Donna R. Jones, TEA Docket No. 062-LH-04-2020.

Board counsel for item 8.A., Ellen Spalding, and court reporter Craig Bechtel returned to open session and asked if Donna R. Jones or her attorney Derrick King were present

via videoconference. No response was received indicating that either Donna R. Jones or her attorney Derrick King were present.

The Board entered into Open Session at 3:59 p.m.

9. **RECONVENE** for possible action on items discussed in executive session
 - A. Consider possible action on the recommendation of the certified hearing examiner and the record in the matter of HCDE v. Donna R. Jones, TEA Docket No. 062-LH-04-2020.

Motion made by Richard Cantu, seconded by Amy Hinojosa to adopt the decision and recommendation of the certified hearing examiner, to adopt the findings of fact and conclusion of law recommended by the certified hearing examiner, and to nonrenew Ms. Jones' 2019-2020 term employment contract.

Motion passes with 6-0 voting to adopt the decision and recommendation of the certified hearing examiner, to adopt the findings of fact and conclusion of law recommended by the certified hearing examiner, and to nonrenew Ms. Jones' 2019-2020 term employment contract.

The Board entered into Closed Session at 4:01p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - C. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
 - D. Deliberate whether Chapter 21 term contract teacher at ABS East failed, without good cause, to comply with the resignation requirements of the Texas Education Code and abandoned his contract with HCDE; obtain legal advice regarding same.
 - E. Deliberate Superintendent's recommendation to propose termination of ABS East teacher's Chapter 21 term contract, for good cause as determined by the Board; obtain legal advice regarding same.

The Board entered into Open Session at 4:18 p.m.

9. **RECONVENE** for possible action on items discussed in executive session

9. B. Consider possible action whether Chapter 21 term contract teacher at ABS East failed, without good cause, to comply with the resignation requirements of the Texas Education Code and abandoned his contract with HCDE.

Motion made by Richard Cantu, seconded by Amy Hinojosa to find that Gregory Sam failed, without good cause, to comply with the resignation requirements of the Texas Education Code, and abandoned his Chapter 21 term employment contract, and to authorize the Superintendent or his designee to file a complaint with TEA/SBEC regarding the same.

Motion passes with 5-1 voting to find that Gregory Sam failed, without good cause, to comply with the resignation requirements of the Texas Education Code, and abandoned his Chapter 21 term employment contract, and to authorize the Superintendent or his designee to file a complaint with TEA/SBEC regarding the same, with Mike Wolfe voting nay.

9. C. Consider possible action regarding Superintendent's recommendation to propose termination of ABS East teacher's Chapter 21 term contract, for good cause as determined by the Board

Motion made by Richard Cantu, seconded by Amy Hinojosa to propose termination of Gregory Sam's Chapter 21 term employment contract for good cause as determined by the Board, and to authorize the Superintendent or his designee to inform Mr. Sam of this action as required by applicable law and policy.

Motion passes with 6-0 voting to propose termination of Gregory Sam's Chapter 21 term employment contract for good cause as determined by the Board, and to authorize the Superintendent or his designee to inform Mr. Sam of this action as required by applicable law and policy.

10. **Discussion and possible action regarding future agenda items**

No discussion or action taken on this item.

11. **INFORMATION ITEMS**

- A. **Human Resources Information Items**
- B. **Employee Count**
- C. **Education Foundation of Harris County Periodic Report: Partners in Education Project**

- D. **Update on submission of Truth in Taxation Calculations for 2020 No-New-Revenue Tax Rate (NNR) (.004745)** per \$100 assessed property value, and the Voter-Approval Rate (VAR) (0.005135) per \$100 assessed property value.
- E. **A school district that enters into a purchasing contract valued at \$25,000 or more under Education Code 44.031(a) (5) (interlocal contract), under Local Government Code Chapter 271, Subchapter F (cooperative purchasing program), or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.**

The amount, purpose, and disposition of any fee described above must be presented in a written report and submitted annually in an open meeting of the board. The written report must appear as an agenda item.

HCDE paid fees to the Cooperative purchasing programs listed below; the cooperative, the fees, and the purpose and disposition of the fees are listed below.

Texas Comptroller of Public Accounts (TPASS)	\$100.00	Annual
Membership Fee		
HGACBUY purchasing cooperative	\$600.00	Vehicle
Purchase fee (1)		

This is a presentation only; no action is necessary.

(1) Lake Country Chevrolet two (2) 2020 Chevrolet Suburban purchased

- F. **Acceptance of grant award from Education Foundation of Harris County for CASE for Kids to implement the All-Earth Ecobot Challenge in the amount of \$5,000.00.**
- G. **Submission of grant proposal to Texas Education Agency in the amount of \$1.5 million** to support CASE for Kids' 21st Century Community Learning Centers Cycle 10 Year 3 continuation application. Requested funds will provide academic and enrichment services for 975 students and 400 family members.
- H. **Submission of grant proposal to Texas Education Agency in the amount of \$1.8 million to support CASE for Kids' 21st Century Community Learning Centers Cycle 9 Year 5 continuation application.** Requested funds will provide academic and enrichment services for 820 students and 400 family members.

- I. **Submission of grant proposal in the amount of \$5,000 to the Elkins Foundation via the Education Foundation** of Harris County to support CASE for Kids' CASE Debates project, which provides competitive debate opportunities for 300 high school students in the Harris County area.
12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, September 16, 2020, at 1:00 p.m.

Motion made by Andrea Duhon, seconded by Amy Hinojosa to adjourn the meeting.

Motion passes with 6-0 voting to adjourn.

The meeting adjourned at 4:22 p.m.

Board President

Board Secretary